

RAY SCUBA DIVING STUDENT LEARNING AGREEMENT

Welcome to your training program at Ray Scuba Diving! Diver training courses are meant to be fun, but, like any form of learning, you will need to invest some time and effort in reading and studying.

This Learning Agreement is between You, the student, and Ray Scuba Diving's Instructional Staff; it outlines our mutual responsibilities. Please read the agreement carefully and ask your instructor if you have any questions.

STUDENT RESPONSIBILITIES: The student agrees to study independently and agrees to complete the following **prior** to scheduling any class sessions. *Students can schedule class sessions (317-843-0700) only after the following criteria are met:*

- Read Carefully and Agree to Course Liability Release(s), Express Assumption of Risk(s), and other agreements as required by the agency or course standards.
- Read Carefully and Fill Out the Medical Questionnaire and have physician approval if necessary.
- Watch the course video (if required for the course)
- Read the course materials and complete the exercise questions within each section.
- Complete each Knowledge Review, completely answering all questions.
- Turn in your completed Knowledge Reviews at your class session.
- Ask questions about any class-related items, exercises or Knowledge Reviews not fully understood.
- Follow all course procedures and instructions set by Ray Scuba Diving Instructional Staff
- Show up for all sessions on time and be prepared.
- Ray Scuba Diving suggests a membership and dive insurance with the Divers Alert Network (DAN). Membership is free during your class. (Registration with DAN required.)
- Students are required to supply a training log book.

If the student arrives at class but has failed to complete and turn in assigned work, or if the student fails to arrive on time, it may be necessary to make up the work and continue the class at a later date. The student will be responsible for any additional costs and/or inconvenience this may cause. In scheduling and determining additional costs, Ray Scuba Diving will give every reasonable consideration to unforeseen events, such as family emergencies, that led to the situation.

INSTRUCTOR/STAFF RESPONSIBILITIES: Your course instructor(s) and staff agree to:

- Be prepared to begin the course at the scheduled time.
- Establish a positive and professional learning environment.
- Answer all student questions to the best of their ability to assist in completing all learning objectives.
- Assist students experiencing difficulty and accommodate reasonable learning challenges.

If the student completes all course work as assigned, arrives for class promptly, and otherwise follows directions for learning as given by the instructor(s), Ray Scuba Diving will accept responsibility for reasonable learning challenges. Course objectives must be met before certification before the student is certified, but in this situation Ray Scuba Diving will schedule any necessary training session, until either (A) the student masters the course objectives, or, (B) the student voluntarily withdraws. These necessary training sessions may incur additional fees for pool usage and or check out dives.

GENERAL TERMS AND CONDITIONS:

- Your non-refundable deposit reserves your place in the above course. Your course is non-refundable and non-transferrable. Any balance due must be paid in full prior to your first-class session.
- Open Water Course students are required to own their own Mask, Fins, Snorkel, and Wetsuit. Continuing Education Course students are expected to have all of their SCUBA equipment for the course.
- Rental equipment is available upon request at a special student rate for currently enrolled students in good standing.
- Ray Scuba Diving has a ZERO TOLERANCE policy on substance abuse or disruptive behavior. If you arrive for any training and we suspect you are under the influence or after-effects of alcohol or drugs, or are disruptive towards the class, the instructor reserves the right to remove you from the class. This will require rescheduling and incur a \$150 rescheduling fee.
- Classes are semi-private with up to 8 students and adhere to a set course schedule. Should you or your instructor find that you are unable to keep pace with the group, transferring to private lessons may be necessary.
- Any additional instructor time required because of the student's unpreparedness will be charged at the rate of \$80/hour.

- We will make every effort to provide your training as scheduled, there may be conditions beyond our control that may prevent keeping the training schedule for this reason training could be canceled and or rescheduled. Our recommendation is to plan ahead and not wait until the last minute to schedule your training. Some examples include:
 - Inclement weather can cause delays in both pool training and dive site check out dives. For safety reasons NO students will be in the water when lightning is present and for 30 minutes after the last seen lightning.
 - Training sites may have to close for various reasons this includes both pool and open water training sites. These closures are beyond our control.
 - Instructors' health plays a major role in an instructor's ability to dive. Colds, Sinus and Ear infections could prevent diving and delay your training.
- We will make every effort to reschedule your training in time to meet the original scheduled completion date but we cannot guarantee this so please plan ahead and complete your training as early as possible.

COST BREAKDOWN: The Course Fee does not include rental gear, admission to parks or quarry's, parking fees, travel expenses, dive boat fees, air fills, tips, medical consultations if applicable, books, logs, education supplies, and other fees, etc, if any.

Your _____ Course fee is \$_____.

The online digital academics is \$_____ also known as e-learning, and includes academics review(s) with your instructor. Your in-water skill-development training in confined water is (**not included**) (**included**). If included they are at a cost of \$_____ and includes _____ training sessions that must be completed within 30 days of the start date. Your Open-Water training dive(s) are \$_____ and is under the supervision of your instructor. They must be completed within 6 months of the start date at our home quarry.

CANCELLATION POLICY:

- A minimum of 48-hour cancellation notice prior to Confined Water Training or Open Water Training is required to change or cancel your reservation with no additional fees. Failure to provide a 48-hour notice will result in a \$75 cancellation fee.
- If you show up to your classroom session and your assigned work is not completed, you will be sent home and must reschedule your class at a later date. A \$75 cancellation fee must be paid to cover the cost of the lost seat in class.
- If applicable, any cancellation fee(s) must be paid **prior to** any future class sessions and **before** any diving certification will be processed.

By signing below, I certify that I have read, understand, and agree to the terms and conditions above, including the cancellation policy and any additional fees, and further certify that I have received a copy of this form for my records.

Student Name: _____

Student Signature: _____ DATE: _____

Parent or Guardian Signature: _____ DATE: _____

Ray Scuba Diving Instructor: _____ DATE: _____